

**Chrisholm Historic Farmstead
The Doris L. Page Collection**

**FINAL REPORT
Doris L. Page Internship
Summer 2011**

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INTRODUCTION

The Doris L. Page Intern, Rebecca Tinch, began the process of archiving the Doris L. Page Collection as a 120 hour internship project. During the course of four months in the spring and summer of 2011, the Doris L. Page intern completed 120 hours accessioning documents and created an inventory of the entire collection.

The internship has met its primary goal for the first phase of processing this vast collection by ascertaining the breadth and scope of the hundreds of documents and photographs it contains. In addition, this first phase has identified the topics of each folder, binder, envelope, and book in the collection and has succeeded in accessioning a significant portion of the collection, over 1600 documents and photographs, and has created an index and description of each of these documents. Moreover, select processed portions of the collection are now accessible for research and have already been utilized.

The final assessment of progress is as follows: 1686 documents and photographs have been accessioned, 46 document files of corresponding notes created, an index of accessioned files compiled, as well as a topical index and an overview of the remaining files in the collection. Approximately 42% of the collection has been accessioned including nearly all of the photographs. In addition, the accession notes for the 46 files combined produced 121 pages of information, detailing each accessioned document and representing nearly half of the Doris L. Page Collection.

PROJECT OVERVIEW

Annie Maundrell and Rebecca Tinch met early in the internship to determine the most efficient and effective means to catalog the collection. It was decided that this project would be divided into two phases to allow for the highest priorities to be addressed first.

The first phase of the project was to create an inventory of the collection. This inventory includes assigning accession numbers and creating accession notes (dates, a physical description and a brief content description) for as many files as possible in 120 hours. The inventory information for each accession number was entered into Microsoft Word documents in order to facilitate efficient transfer into Past Perfect software during the second phase of the project. This step allowed the collection to be accessioned at a much faster pace, processing as many files as possible, as well as determining the scope and breadth of the collection within the confines of a 120 hour internship. As the internship progressed, it was decided that the remaining unaccessioned files in the collection should be assessed by means of a topical index and an overview report. This topical index along with the index of the accessioned portion of the collection provides a comprehensive representation of the breadth and scope of the collection as a whole.

Another goal of this project is to re-house the collection into archive-grade folders, binders, photograph sleeves, and boxes with appropriate labels. The current folders / binders / envelopes / sleeves have been labeled temporarily until the housing materials

are changed. The necessary materials are being ordered so that the collection can be properly re-housed in the coming months.

The second phase of this project will entail entering the accession notes and a front / back scanned image of each accessioned document into the Past Perfect software. Once in Past Perfect, related documents within the collection can be linked and the entire collection can be searched by key words. Finally, the processed portion of the collection has been compiled into an Adobe Acrobat document making it searchable utilizing the Adobe Acrobat search function in the interim.

COLLECTION OVERVIEW

This rich collection is comprised of a diverse assortment of correspondence, official paperwork, photographs, research notes, and drafts. Note that each binder / folder / envelope / book is referred to generally as a “file.”

Contents:

Box 1- 29 folders; 10 envelopes; 2 books (41 files)

Box 2- 3 folders; 4 binders (7 files)

Box 3- 48 folders; 1 envelope (49 files)

Box 4- 2 folders; 8 binders; 1 envelope; 1 bound file; 1 loose file (13 files)

Total files: 110

Topics:

Box 1: Amish Mennonite – Historic Site Research - Photographs

Box 2: Amish Mennonite – Historic Site Research

Box 3: Augspurger – Iutzi – Additional Research files

Box 4: Iutzi – Busenbark – Flenner Papers

HISTORICAL SIGNIFICANCE

This collection is historically significant, not only to local and Amish Mennonite history, but also to architectural history, including details from the many Trenton / Woodsdale area historic sites on the National Registry of Historic Places. It is also significant in the area of transnational cultural history, detailing the migration and settlement of Amish Mennonites in America, such as Christian Augspurger. Likewise, the collection contains sources on the lives of other notable American historical figures, such as Charles F. Richter whose work has been prominent in the history of science. This collection also informs women’s history, including details about Doris Page’s important work as a historian. Finally, the collection also includes correspondence and source materials detailing the formation and history of the Friends of Chrisholm.

PAGE COLLECTION INDEX
Accessioned Portion of the Collection

Box 1: Amish Mennonite – Historic Site Research – Photographs

2011.1.1 → 2011.1.16	Copyright folder
2011.1.17 → 2011.1.24	Rev Peter Kennel folder
2011.1.25 → 2011.1.40	Richard King folder
2011.1.41 → 2011.1.56	Kinsinger folder
2011.1.58 → 2011.1.63	Moser-Schumacher folder
2011.1.64 → 2011.1.67	Mosiman folder
2011.1.68 → 2011.1.72	Naffziger folder
2011.1. 73 → 2011.1.74	Neuhauser folder
2011.1.75	Oyer folder
2011.1.76 → 2011.1.80	Raber folder
2011.1.81 → 2011.1.84	Howard Raid folder
2011.1.85 → 2011.1.88	Ramseyer folder
2011.1.89 → 2011.1.115	Richter folder
2011.1.116	Ropp folder
2011.1.117 → 2011.1.140	Salzman folder
2011.1.141 → 2011.1.159	Sloneker folder
2011.1.160 → 2011.1.167	Schertz folder
2011.1.168 → 2011.1.170	Schulmeister
2011.1.171a → 2011.1.205	Schrock folder
2011.1.206 → 2011.1.212	Sommers folder
2011.1.213 → 2011.1.214	Stecker-Eimer folder
2011.1.215 → 2011.1.219	Schwartzentruber folder
2011.1.220 → 2011.1.232	Unzicker folder
2011.1.233 → 2011.1.236	Wery folder
2011.1.237 → 2011.1.254	Woodsdale folder
2011.1.255 → 2011.1.258	Zugg folder
2011.1.259 → 2011.1.277	Amish Settlement folder
2011.1.278 → 2011.1.303	Amish Mennonite folder
2011.1.304 → 2011.1.385	Cincinnati Gas and Electric folder
2011.1.386 → 2011.1.512	Trenton-National Register folder
2011.1.513 → 2011.1.629t	Negatives-Photographs envelope 1
2011.1.630 → 2011.1.646	Negatives-Photographs envelope 2 - Amish
2011.1.647 → 2011.1.660	Negatives-Photographs envelope 3 – Miltonville
2011.1.661 → 2011.1.674p	Negatives-Photographs envelope 4 – Busenbark
2011.1.675	Hartville book
2011.1.676 → 2011.1.720	Newspaper Clippings folder
2011.1.721a → 2011.1.721as	Negatives - Photographs envelope 5 –Historic Markers- Chrisholm
2011.1.722 → 2011.1.766q	Negatives - Photographs envelope 6 – Chrisholm- Woodsdale

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2011.1.767 Woodsdale Slides envelope
2011.1.768a → 2011.1.768k American Heartland book
2011.1.769 → 2011.1.786 Negatives - Photographs envelope 7 – Chrisholm-
Woodsdale

Box 2: Amish Mennonite – Historic Site Research

2011.1.787 → 2011.1.966 Woodsdale's Story Binder (facts: 179 ac#; 15 hours; lrgst)
2011.1.967 → 2011.1.969b Census folder
2011.1.970 → 2011.1.1045 Augspurgen binder
2011.1.1046 → 2011.1.1097 Steve Estes Information binder
2011.1.1098 → 2011.1.1162 Chrisholm Board Book binder

TOPICAL INDEX

Unaccessioned Portion of the Collection

Box 2: Amish Mennonite – Historic Site Research

Contents (Remaining): 2 folders (2 files)

National Registry – Ohio Historic folder

Nomination Correspondence folder

Box 3: Augspurger – Iutzi – Additional Research files

Contents: 48 folders; 1 envelope (49 files)

Augspurger Genealogy (and others) folder

Cecelia Augspurger folder

Christian Augspurger folder

Christian Augspurger Estate Sale folder

Christian Augspurger Jr. Family folder

Ann Schmidt Lange Augspurger folder

Austin Augspurger folder

Ester Price (Candies) – Augspurger folder

Gus Augspurger folder

Reverend Jacob Augspurger folder

Holly Augspurger folder

John and Emilie Augspurger folder

Joseph Augspurger (brother of Christian) folder

Reverend Joseph Augspurger (son of Christian) folder

Joseph K. Augspurger folder

Marie Augspurger folder

Moses Augspurger folder

Nicholas Augspurger folder

Nicholas and Grance Augspurger folder

Otto Augspurger folder

Samuel Augspurger folder

John Augspurger folder

F.H. Berk folder

Burcky folder

Levine Family – European Research folder

Compton folder

Catherine Chaser folder

Elias and Otelia Augspurger Compton folder

Chrisholm – Constitution and Board folder

Ehresman folder

Eicher folder

Deuscher folder

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Steve Estes folder
Gautsche folder
Goldsmith folder
Reverend W.H. Grubb folder
Holly folder
Margaret Houshour folder
Imhoff folder
Michael Iutzi folder
Iutzi – 1 folder
Iutzi – 2 folder
Iutzi Journal folder
Iutzi Journal – Magaret's Copy envelope
Iutzi letters folder
Jacob Iutzi folder
Otto Iutzi folder
Jotter - Cutter folder
Kennel folder

Box 4: Iutzi – Busenbark – Flenner Papers

Contents: 2 folders; 8 binders; 1 envelope; 1 bound file; 1 loose file (13 files)

Christian Iutzi Daybook – Customers binder
All Iutzi binder
Iutzi Journals binder
Iutzi Information binder
Busenbark envelope (Busenbark Family brown bag)
Busenbark Family Genealogy folder (Busenbark Family brown bag)
Busenbark Correspondence – Clippings folder (Busenbark Family brown bag)
Busenbark Book I binder (Busenbark Family brown bag)
Busenbark Book II binder (Busenbark Family brown bag)
Flenner Family – Woodsdale's Story binder (Flenner Family brown bag)
Margaret Rajkovich Papers – Iutzi Journal (loose file) (Iutzi brown bag)
German Copy – Christian Iutzi Daybook (bound file)
Mennonite Notes (binder / notebook)

OVERVIEW OF REMAINING COLLECTION

The remaining portion of the collection includes 64 files as follows:

Box 2- 2 folders remaining (2 files)

Box 3- 48 folders; 1 envelope (49 files)

Box 4- 2 folders; 8 binders; 1 envelope; 1 bound file; 1 loose file (13 files)

The diverse files that comprise the Doris L. Page Collection resulted in accession notes ranging in size from 1 page to 15 pages in length. This diversity in size makes it difficult to ascertain exactly how many hours will be required to accession the remainder of the collection. However, the most complex part of the accessioning process is creating an efficient and consistent methodology. Such a methodology is critical in order to accurately and succinctly describe a collection of this size and diversity. Over the course of 120 hours of accessioning, this methodology was tested and determined with the results noted as the accessioning protocol for this collection.

Now that most types of documents and housing (folders / binders / envelopes) have been encountered, the challenges that come with each have already been addressed. As a result, accessioning the remaining portion of the collection may be accomplished efficiently and effectively using the same methodology as a guide.